MIT Brain Trust Technology Office Hours Sunday 3/15/2015

<u>Google Maps</u> is a service offered by Google that gives you directions from one place to another. Versions exist for your computer (at maps.google.com) and phone (Apple or Android Apps).

To find directions on your computer:

- 1. Go to maps.google.com
- 2. Type an address into the search bar in the upper left corner. (Sometimes Google says it knows a place's address, but make sure it's the correct address before going there by looking up the place's website, or calling.) This is your ending location.
- 3. To save your ending location as work or home, click the or button. This will make commonly-used locations easier to find later.
- 4. Click "directions." Directions Another box in which you can type will appear. Enter the address, then press enter. This is your <u>starting location</u>.
- 5. Google Maps automatically assumes you want to go from the second location you entered (in #3) to the first one (in #2). If you want to do the opposite, simply click the up and down arrows next to the starting and ending locations to switch the direction of your travel.
- 6. There are six ways to travel using Google Maps:



From left to right: recommended travel method (the easiest or fastest way), driving, public transportation, walking, bicycling, and flying (if you're going far). Choose the one that suits you!

- 7. To see a stepwise guide of directions, click the blue "Details." You can print directions from this page by clicking the print button at the top of the screen, or exit back to the main Maps page by clicking the "X."
- 8. Switch between versions of directions by clicking the grayish descriptions under the "details" button mentioned in #6.
- 9. If you're signed into your Google account (or Gmail/Chrome) on your computer and have a smartphone, directions you find on your computer will be synced to the app on your phone, and vice versa.

^{*} Let me know if you'd like to learn more about using Google Maps on your phone. A detailed graphic can be found on the next page.

