

Sage HandiSoft Workpapers



Quicker and more accurate accounts preparation

Overview

Workpapers has been designed to make it simple to compile a working paper file with spreadsheets, scanned documents, review points and other files linked to HandiLedger general ledgers. Status notifications within the screens and reports make it easy to manage the entire accounts preparation job electronically.

There are two versions available. The first has integrated working paper templates comprising: reconciliations, procedures, journals and other working paper forms. The second version without any in-built content is intended for firms wishing to use their own templates.

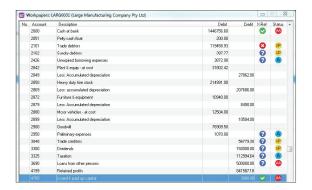
Key features & benefits:

- Integrates seamlessly with HandiLedger and Document Manager
- Over 60 integrated workpaper forms provided
- Flexible naming structure for the integrated forms
- Statuses allows easy job tracking
- Create templates for different entity types which can be automatically loaded into the relevant year
- Ability to attach third party documents
- Notify staff of status changes instantly
- Produce job progress reports
- Can cross-reference an integrated working paper or MS Excel spreadsheet back to an account balance
- Clear audit trail
- Hyperlinks to other forms allows for quick navigation

About Sage HandiSoft:

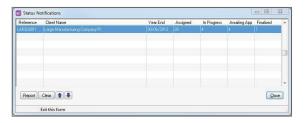
More than 7,500 Australian accountants and taxation agents trust Sage HandiSoft's leading practice management, client accounting and taxation software. Sage HandiSoft's integrated suite and central client database is reliable, easy to use and highly effective for sole practitioners through to larger firms with 70+ staff. Sage HandiSoft is a wholly owned subsidiary of the listed global Sage Group plc which has over 6 million customers and more than 12,600 employees worldwide.





Cross referencing

Spreadsheet cells or workpaper forms can be linked with HandiLedger accounts and the system highlights any differences between the values. You can see the selected entity account balance, supporting documents for the account code, account number, description, X-ref and completion status.



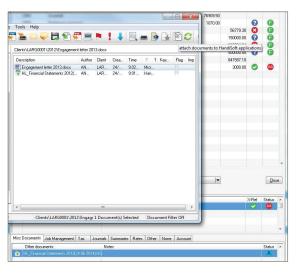
Job status notifications

Status notification allows you to see, at a glance, whether the forms or supporting documents are assigned, in progress or awaiting approval, to efficiently track completion of jobs.



The workpaper forms

You can cross reference a spreadsheet cell or workpaper field and the software confirms if the figures balance or not.



Link files directly into HandiLedger

You can link scanned documents, spreadsheets, review points and journals and other working paper forms directly into HandiLedger to substantiate accounts and compile working paper files accurately and quickly.

Get started

Contact us now to purchase Workpapers and enjoy the benefits of having your accounts preparation files easily stored and retrieved within HandiSoft.