

Sage Construction
and Real Estate
Practical ways to
eliminate the threat
of subcontractor
and vendor
noncompliance

sage

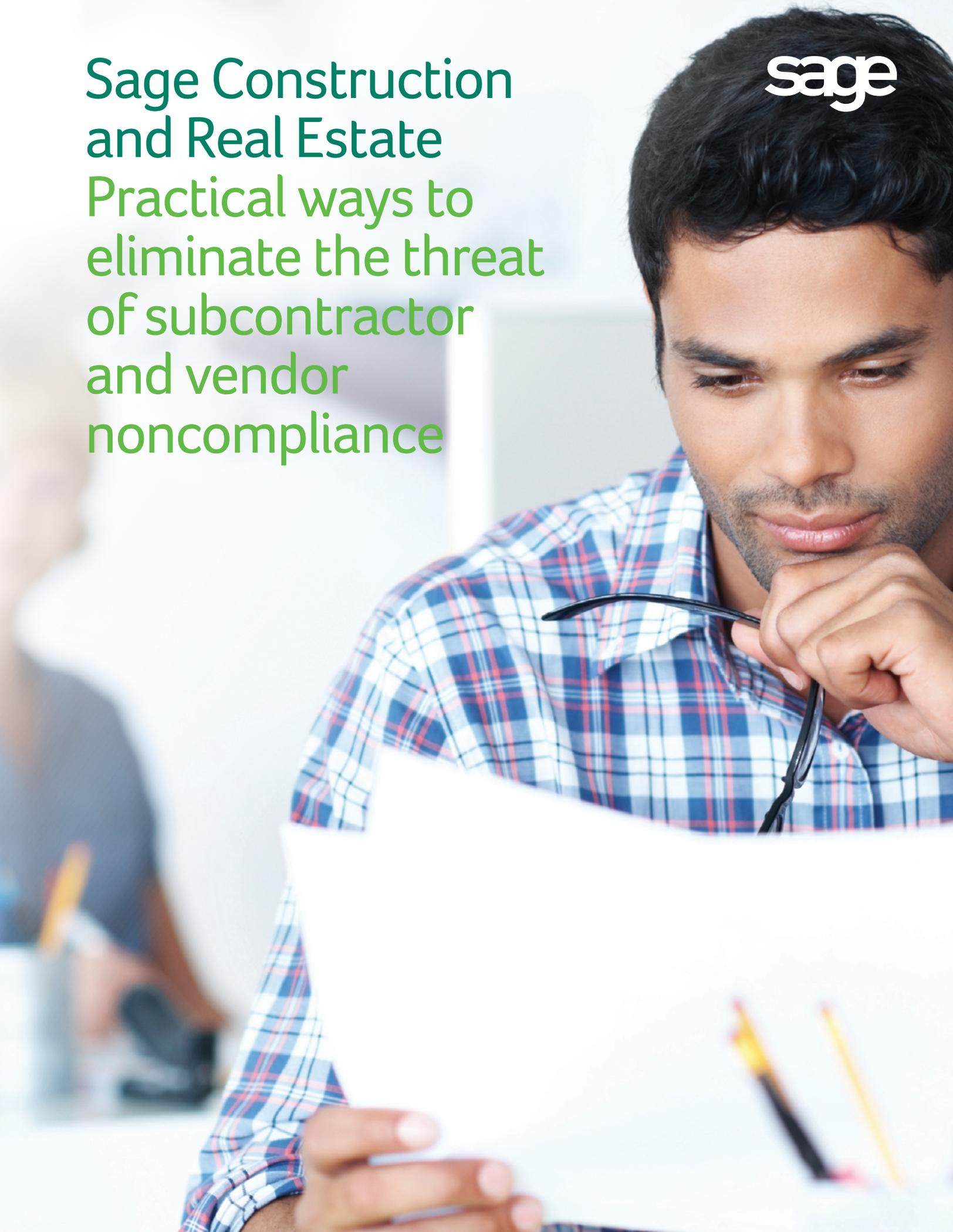


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Sage 300 Construction and Real Estate

Construction is a risky business. And while it's impossible to avoid risk entirely, it's critical that construction firms take action to minimize liability for subcontractors and other vendors. Compliance management is like a seatbelt; it's not a matter of if, but when you'll need it. Don't put your business in jeopardy by getting caught unprepared or unprotected.

As a market leader in the construction industry, Sage can help you effectively manage risk and limit the threat of subcontractor and vendor noncompliance. Discover how **Sage 300 Construction and Real Estate** can help you avoid costly fines, litigation, and a damaged reputation by providing the tools you need to maintain compliance with ease and confidence.

Ensure you have required compliance items—before you pay subs and vendors

How do you know if subcontractors have submitted necessary compliance items? To protect your bottom line, you need to be sure compliance documents are on file before paying your subcontractors. In the **Accounts Payable module** of Sage 300 Construction and Real Estate, you can track and manage critical items such as lien waivers, weekly certified reports, insurance certificates, permits, licenses, and other miscellaneous documents.

Managing second, third, fourth, or even fifth tier vendors? No problem. With Sage 300 Construction and Real Estate, you can hold vendors accountable for subtier vendors' lien waivers and weekly certified reports for jobs falling under the Davis-Bacon Act. You can also:

- Track compliance with global and job-specific lists for all of your subcontractors and vendors.
- Control the tolerance level by compliance item type for required compliance items throughout the invoice process.
- Block payment generation based on noncompliance.

Give project managers tighter control of the job site

Chances are your job site managers will have the most contact with your subcontractors. Sage 300 Construction and Real Estate offers the ability to maintain and track compliance items in the field. The **Project Management module** empowers operations-based employees to manage expectations, receive important documents, and access powerful compliancecentric reports and inquiries—giving project managers greater control over who is cleared to work at each job site.

The tools you need to confidently manage risk across your organization

- **Accounts Payable.** Track and manage important—and expected—compliance items such as lien waivers, reports, insurance certificates, and more.
- **Project Management.** Give project managers access to reports and inquiries for tighter control of each job site.
- **Document Management.** Manage, track, and store key compliance documents for easy reference as you collect them in the field.
- **MyAssistant.** Automatically monitor compliance status and notify subs when certificate renewals and job reports are due.
- **Sage Construction Anywhere Project Files.** Empower employees, subs, and customers to securely upload or view important compliance documents or other files.

Get access to compliance documents when you need them most

In the event of a customer request, audit, or legal inquiry, you need to find the right information quickly. The **Document Management module** provides the ability to capture, classify, and store important compliance documents. To safely store these items, simply scan and enter information such as vendor name and job number. Items can be easily accessed whenever they are needed and supplied on demand by email or physical media.

Proactively monitor compliance status and automatically notify key personnel

It's not easy keeping track of so many expiration dates, requirements, and changing regulations. With **Sage 300 Construction and Real Estate MyAssistant**, you can proactively monitor compliance status by receiving automated alerts when issues arise or are imminent. You can choose a number of prebuilt tasks or customize your own to meet your firm's needs. For example, you can:

- Identify subcontractors with insurance certificates expiring within the next 30 days.
- Send subs a personalized email to request an updated certificate.
- Copy your project manager or site administrator so that person can remind the subcontractor of his or her status in person at the job site.
- Schedule weekly tasks to notify subcontractors working on prevailing wage jobs when reports are due.

Put your files in the cloud for secure access anytime, anywhere

Sage Construction Anywhere Project Files extend the power of your Sage 300 Construction and Real Estate solution to the field and beyond. Harness the power of the cloud to increase collaboration and connect your people, documents, and data securely together in an online project hub that:

- Empowers on-site employees to upload job-related documents to the cloud so they can be viewed and managed back at the office.
- Enables subcontractors to submit important documents wherever they are.
- Allows customers to view job-related documents.

To learn more, please contact your Sage business partner or customer account manager at **800-858-7095**.

Key compliance documents you should be tracking

- Lien waivers
- Insurance certificates
- Weekly certified reports
- Permits
- Licenses
- W-9s
- Drug test results
- Close-out documents
- Punchlists
- Company-specific documents

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