Support Online Information Sessions
What's planned?

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Overview

Over the course of March, April and May we will be hosting **free** Support Online Information sessions, including ones for Tax Year End processes. For the first time, we will also be hosting free Support Online Q&A (Question & Answer) sessions, where you will be able to join this meeting and ask any question that you may have regarding Retirement Reforms. Below you will find all the necessary details, including dates and registration links. Remember that all of these sessions are free, so book your spot today.

Please take note that our Support Desk, as well as our e-mail support, is expected to be extremely busy, due to the update and Tax Year End submission, therefore we urge you to attend one of our free Support Online Information sessions. In this way you can avoid the frustration of having to wait in a queue.

Support Online Retirement Reforms Q&A Sessions

These one hour sessions will be different from the usual Support Online Information sessions; Instead of going through a presentation for 20 minutes and then having the Questions & Answers session, we will look at a 6 minute explanation of Retirement Reforms and then have a Q&A session for the rest of the hour. Just take note that the consultant hosting the session will not be able to assist with the actual payroll setup but will answer any question that you may have regarding Retirement Reforms. We have limited the sessions to 200 attendees per session so we advise that you book as soon as possible, to secure your place.

We will be hosting daily sessions, from 7 March 2016 – 18 March 2016, during the following times:

- 08:30 – 09:30: Click here to register

- 11:00 – 12:00: Click here to register

- 14:30 – 15:30: Click here to register

If you prefer to attend a session after hours, we will also be hosting four sessions from 17:00 – 18:00:

- Monday 7 March 2016: Click here to register

- Wednesday 9 March 2016: Click here to register

- Monday 14 March 2016: Click here to register

- Wednesday 16 March 2016: Click here to register

Support Online Information Session – How to Download and Install R4.6a

During these sessions we will go through the steps on how to download and install the update. If you would like to attend one of the scheduled sessions, you can do so below:

- Tuesday 8 March 2016 (13:00 – 14:00): Click here to register

- Tuesday 15 March 2016 (13:00 – 14:00): Click here to register

Support Online Information Session – How to export and import the .16 TYE file

During April and May we will be hosting free Support Online Information sessions for the IRP5 export and import. Below you will find all the necessary details, including dates and registration links:

- Tuesday 12 April 2016 (13:00 – 14:00): Click here to register

- Tuesday 19 April 2016 (13:00 – 14:00): Click here to register

- Tuesday 10 May 2016 (13:00 – 14:00): Click here to register

- Tuesday 24 May 2016 (13:00 – 14:00): Click here to register

Support Online Information Session – VIP Payroll Skills Submission

These sessions are applicable to Skills Module users only. During these sessions we will show you all the preparation that needs to be done, in the VIP system, in order to setup a workplace skills plan and to print your WSP and ATR reports from the VIP system:

- Wednesday 6 April 2016 (13:00 – 14:00): Click here to register

- Wednesday 20 April 2016 (13:00 – 14:00): Click here to register

Support Online Information Session – Premier HR Skills Submission

These sessions are applicable to Premier HR users only. During this session we will show you all the preparation that needs to be done, in the Premier HR system, in order setup a workplace skills plan and to print your WSP and ATR reports:

- Thursday 7 April 2016 (13:00 – 14:00): Click here to register

- Thursday 21 April 2016 1(3:00 – 14:00): Click here to register