TAPS Registration 10
Headset Support 10
Audio Quality 10

CHAPTER 3 **Calling Features**

Transfer Call Without Talking to Transfer Recipient 23
Talk to

Call PickUp 33
Answer Call Ringing on Another

Turn On or Off Mobile Connect Access to All Remote Destinations from Desk Phone 46

CHAPTER 4 **Handset, Headset, and Speaker** 47

Wideband Handset

Corporate Directory 60
Dial fromCorporate

CHAPTER 9 **Additional Options** 85

CHAPTER 10 **T**

Preface

- Introduction, page xi
- Additional Information, page xii
- Cisco Unified IP Phone 7900 Series eLearning Tutorials, page xii

Safety

Power Outage

Your access to emergency service through the phone depends on the phone being powered. If there is a power interruption,

CHAPTER 1

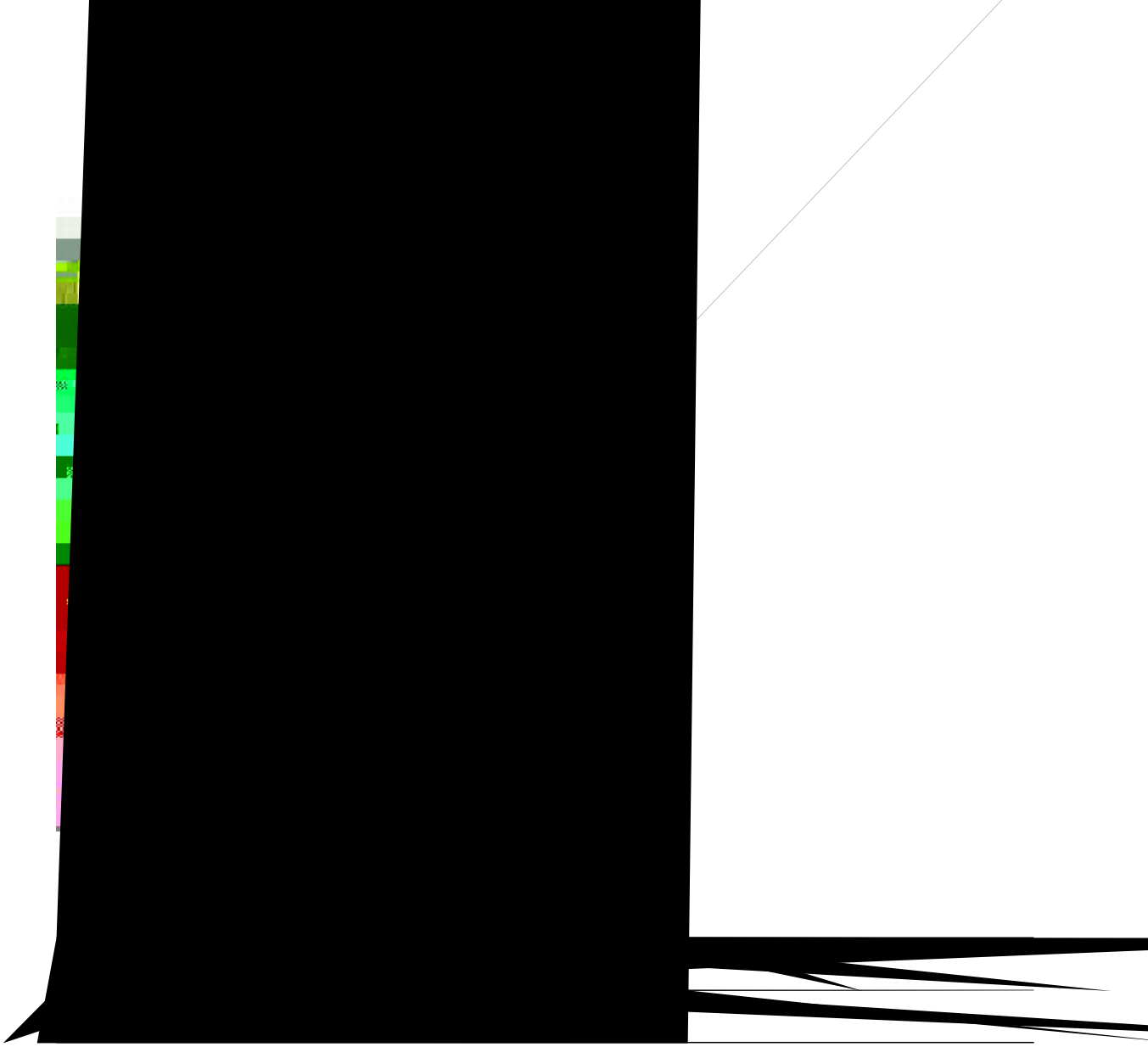
Features of Your Cisco Unified IP Phone

- Phone Overview, page 1
- Buttons and Hardware, page 1
- Line and Call Definitions, page 3
- Applications Menu Navigation, page

	Call or line state	Description

Feature Availability

Depending on your phone system configuration, features included in this Phone Guide might not be available to



Tips

- You can dial on-hook without a dial tone

Place Call When Another Call is Active

	Procedure
Step 1	Press

User Options Web Pages, on page 69

Dial from Corporate Directory on Personal Computer Using Cisco WebDialer

Procedure

Place Call Using Billing or Tracking Code

Only SCCP phones support billing or tracking codes.

Procedure

Step 1 Dial a number.

Step 2 After the tone,a

Procedure

Step 1 Press the PAB line button.

Step 2 Access the contact and select the number.
The system dials the specified number.

Call Answer

Hold and Resume

You can hold and resume calls. When you put a

Remove Call from Hold

Procedure

Step 1 Make sure the appropriate call is

Switch In-Progress Call from Desk Phone to Mobile Phone

Procedure

Step 1 Press the **Mobility** softkey and select **Send call to mobile**.

- If on-hook

Tips

- If your

- Your phone

When DND and Call

- DND Option: Choose either Call Reject (to turn off all audible and visual notifications) or Ringer Off (to turn off only the ringer).
- DND Incoming Call Alert (applies to either DND option set): Set the alert to beep only

Join Together Two Existing Conferences

Check with

Participants can now join the conference by dialing the Meet Me number.

Verify Conference Call Security

Procedure

Step 1 To verify conference security, press **ConfList** or **Conference List**.

Step 2 To verify

Make Call Using On-Hook Abbreviated Dial

Procedure

Step 1 Set up Abbreviated Dialing codes.

Step 2 To place a call, enter the Abbreviated Dialing code and press **AbbrDial**.

Make Call Using Off-Hook Abbreviated Dial

Procedure

Step 1 Pick up the handset.

Step 2 Press **AbbrDial** and enter the abbreviated dial code using the keypad.

Step 3 Press **AbbrDial** again.

Make Conference Using Off-Hook Abbreviated Dial

Procedure

Step 1

Step 2

Step 3 EEEU'LDO

Step 4

Transfer Call Using Off-Hook Abbreviated Dial

Procedure

Make Call Using Off-Hook Abbreviated Dial with Call on Hold

Procedure

Step 1 Press the **NewCall** softkey.

Step 2 Press the **AbbrDial** softkey and

Answer Call Ringing on Another Extension Outside Call Pickup Group

Procedure

Step 1 Press **GPickUp**.

Hunt Groups

Barge into Shared Line Call

Procedure

Step 1 Highlight a remote-in-use

- Protected call: The phone is a secure (encrypted and

There are interactions, restrictions, and limitations that affect how security features

Tips

- EM automatically logs you out after a certain amount of time. Your system administrator establishes this time limit.
- Changes that you make to your EM profile from your Cisco Unified Communications Manager User Options web pages take effect immediately if

Step 7 Press **Exit**.

Change PIN Using ChangePIN Softkey

Procedure

Step 1 Press and choose **Services** > **EM Service** (name can vary).

Step 2 Press **ChangePIN**.

Step 3 Enter your PIN

Initiate Conference Call on Call Picked Up on Mobile Phone

Procedure

Step 1 Press

Turn Off Mobile Connect from Mobile Phone

Procedure

Step 1 Dial your assigned Mobile Voice access number.

Step 2 Enter your mobile phone number (if requested) and PIN.

Step 3 Press **3** to disable

CHAPTER

Handset, Headset, and Speaker

- Wideband HandsetHg e t

- Monitor (default)

Group Listen Feature

The following table shows

Tips

- If your system administrator has disabled the speaker on your phone, the **GListen**, **GLOff**, **Monitor**, and **MonOff** softkeys will not be available to you.

Procedure

Step 1 Log in to your User

Step 3 Press **Preview** to see a larger view of the

CHAPTER 6

Call Logs and Directories

- Call Logs and

Related Topics

Erase All Call Records in All Logs

Procedure

Step 1 Press , choose **Directories**.

Step 2 Press

Step 3 Highlight the URL entry that

Dial from Corporate Directory While Connected to Another Call

Procedure

Step 1 Press , and choose **Directories** > **Corporate Directory** (exact name can vary).

Access Personal Directory for PAB and Fast Dial Codes

Procedure

Assign Fast Dial Code to PAB Entry

Procedure

Step 1 Search for a PAB

Delete Fast Dial CodeDProcedur

CHAPTER 7

Voice Messages

- Voice Messages Overview

CHAPTER 8

User Options Web Pages

The Cisco Unified CM User Options home page

Add New Personal Address Book Entry

Procedure

Step 1 Sign in to your User Options web page.
Step 2 Select **User Options** > **Personal Address Book**.
Step 3 Select **Add New**.
Step 4 Enter information for the entry.
Step 5 Select **Save**.

Search for Personal Address Book Entry

Procedure

Step 1 Sign in to your User Options web page.
Step 2 Select **User Options** > **Personal Address Book**.
Step 3 Specify search information and select **Find**.

Delete Personal Address Book Entry

Procedure

Step 1 Sign

Edit Fast-Dial Phone Number

Procedure

Step 1 Sign

Address Book Synchronization Tool

You can use the Address Book

Change Service Name

Procedure

Step 1 On your User Options web page, search for services.

Step 2 Select a service name.

Change PIN

Procedure

Step 1 Sign in to your User Options web pages.

Step 2 Select **User Options** > **User Settings**.

Step 3 Enter your Current PIN.

Step 4 Enter your New PIN.

Step 5 Reenter your new PIN in the Confirm PIN field.

Step 6 Select **Save**.

Change User Options W

Line Settings on Web

Line settings

Change Audible Voice Message Indicator Setting Per Line

Procedure

Create Access List

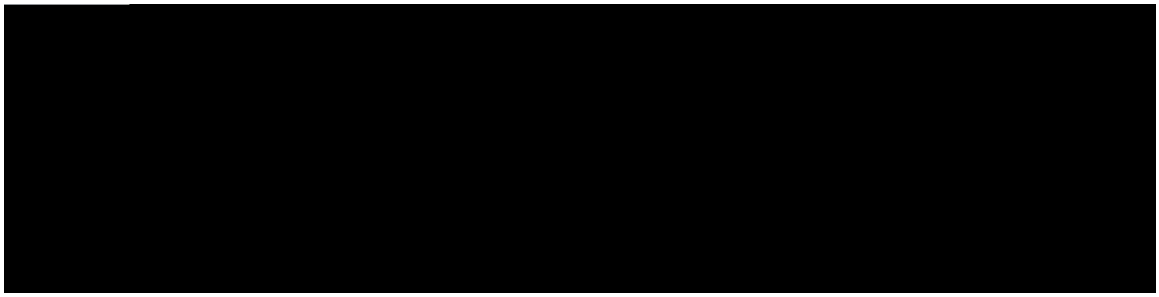
Procedure

Step 5 Select your remote destination profile from the drop-down list box. Your remote destination profile

CHAPTER 9

Additional Options

Your



CHAPTER

- Change the time-of-day restrictions that prevent you from using some features during certain hours of the day. For more information, contact your system administrator.

Missing Softkey

Solution

Barge into the call again.

Cannot Use CallBack

Problem

CallBack fails.

Cause

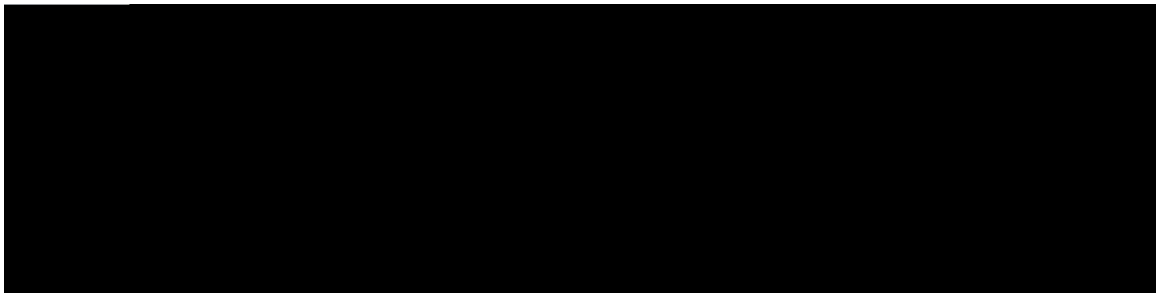
Security Error Message

Problem

Your phone displays

APPENDIX A

Warranty



INDEX

A

Abbreviated Dialing 31
access list, create 81
Ad hoc

Cisco Extension

headset 10
performance, general 10
help 4

Personal

transfer 22, 43
    mobile call to