PEOPLESOFT ENTERPRISE
ePROFILE

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EPROFLE

- Comprehensive employee data management
- Secure data integrity
- Extensive workflow capabilities

Every competitive organization needs a centralized store of employee information. But to optimize global communication throughout your enterprise you need a solution that provides fast, easy access to up-to-date information about your users. You need a collaborative application that works around the world—and keeps your people current on workforce changes—using built-in workflow and a scalable infrastructure.

Oracle's PeopleSoft Enterprise eProfile is a collaborative application within Oracle's PeopleSoft Enterprise Human Capital Management (HCM) product family. PeopleSoft Enterprise HCM includes a tightly integrated enterprise portal and embedded analytics that let you access and analyze workforce information in real time

Provide Real-Time Information Globally

With eProfile your organization can deliver comprehensive workforce information to your entire organization—all through a single, global solution. Your employees can maintain their own profiles—including name, address, phone number, marital status, and date of birth—and have the kind of information at hand to assist them in the day-to-day activities they may encounter in their job.

Global functionality ensures that all text, date formatting, and data elements are appropriate for employees wherever they are. The PeopleSoft Enterprise collaborative applications are currently translated into fifteen different languages. And with our support for Unicode, eProfile and other PeopleSoft Enterprise applications can be translated into more than 200 additional languages.

This solution contains all the powerful technology and global functionality (including flexible name and address formatting and multiple currencies and languages) of PeopleSoft Enterprise HCM. PeopleSoft Enterprise eProfile has extensive workflow capabilities to ensure that data changes will comply with your organization's requirements and receive the required authorization. You'll decrease your administrative effort as you increase your data integrity.

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PeopleSoft Enterprise eProfile Self-Service Highlights

PeopleSoft Enterprise eProfile delivers the following self-service functionality:

- **Personal information**. Managing personal information in the PeopleSoft Enterprise database, employees can review name, home and mailing addresses, phone numbers, emergency contacts, email addresses, and marital status information. They can easily add, update, or delete this information according to the business rules of your organization.

- **Approvals and Delegations**. Using self-service functionality, a manager can view transactions they have submitted for approval or received for review, access transaction details and take further action in the approval process. If needed, managers can designate nearly anyone in the organization to initiate or approve transactions on their behalf. Delegations may be granted for one or more types of transactions and can be open-ended or for a specific of time.

- **Request federal leave of absence and request federal termination.** U.S. federal employees can enter a request for a leave of absence and enter a request for termination.

- **Workflow user preferences.** Managers and employees can choose how they would like to receive workflow notifications for self-service workflow functions. For example, users can elect to receive system-generated notices (of actions that have been or should be taken) through email, through a worklist routing to their portal homepage, or through both.

Empower Users to Manage Work and Life Events

PeopleSoft Enterprise's internet architecture enables the robust functionality of Activity Guides. Each PeopleSoft Enterprise collaborative application can take advantage of this underlying functionality and provide customer-defined events to support complete end-to-end business processes. Any business process—such as recruiting and hiring, granting stock options for employees based on various criteria, planning and managing compensation, or creating and monitoring training and development plans—can be graphically outlined by using the Activity Guide tool to create an event to walk the user through each of the steps necessary to complete the process. You can specify each step within an event as optional or required, structure each in priority order, and have them launch workflow and approval routing within and beyond the enterprise boundaries.

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Why Oracle?

Oracle's PeopleSoft Enterprise workforce service delivery solutions can help you cut HR administrative costs, increase employee satisfaction, and boost workforce productivity through a single sign-on interface for all HCM transactions, HR-specific help desk technology, workforce communication functionality, and a multitude of self-service HR functions. These solutions enable you to:

- Reduce the burden on HR staff with employee and manager self-service

- Achieve best practices through self-service, secure sign-on, portals and shared service models

- Increase employee satisfaction, streamline employee inquiries and align employee behavior with organizational objectives with HR help desk and workforce communications

Contact Us

For more information about ePay, please visit oracle.com or call +1.800.ORACLE1 to speak to an Oracle representative.

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