

## Risk & Fraud Management

The answer is fraud, but what is the questions you should ask? Follow our Risk and Fraud Management footprint to get to the bottom of it all.



The risk of payroll fraud exists!



You are a victim of, or you suspect possible payroll fraud?



I want to be empowered and informed. How?

### Prevent it

Answer the following questions to assess if you might have risk areas in your payroll...



- Are my current payroll processes sufficient?
- Is my segregation of duties sufficient?
- Do I know what my payroll system's access control is?
- As Finance Manager or Finance Director do I have access to the payroll system?
- Can I trust that I am signing off the correct payroll figures?
- Who is responsible for backups of the payroll system and where are they stored?
- What are the procedures for the following:
  - current payroll data capturing;
  - payroll checking;
  - payroll reconciliation;
  - payroll sign-off?
- Do we reconcile the bank system back to the payroll after payment of salaries or wages?
- Who is responsible:
  - to export the payment file from the payroll system?
  - to import the payment file into the bank software?

### Investigate it

Sage HR & Payroll are the experts when it comes to payroll fraud. You can make use of our services to assist and investigate fraudulent payroll activity.



- What do I get out of the investigation?
- A detailed report on:
  - Who committed the fraud.
  - How they committed it.
  - The total monetary value.
- What happens after the investigation?

We assist you with:

- The SAPS
- Your legal team
- We testify in court on the evidence collected during the investigation.

### Empower & Inform

If you are acting as:

- Payroll Manager
- Finance Manager
- Finance Director
- Managing Director
- HR Manager
- HR Director



You need to ask yourself the following:

- Do I have to get more involved in the monthly payroll, but don't have the necessary knowledge?
- Do I know how to check for risk areas in payroll?
- Do I understand what payroll information I'm signing off every month?

If you cannot answer one of the above questions you need to consider our Risk and process assessment.



Through this assessment all the risk areas in your payroll will be identified and addressed.

Why not book a Forensic Review?

Contact us: [risk.shp@sage.com](mailto:risk.shp@sage.com)  
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Why not join one of our Payroll Fraud 101: Awareness and prevention sessions?

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