

Sage Evolution ERP

sage

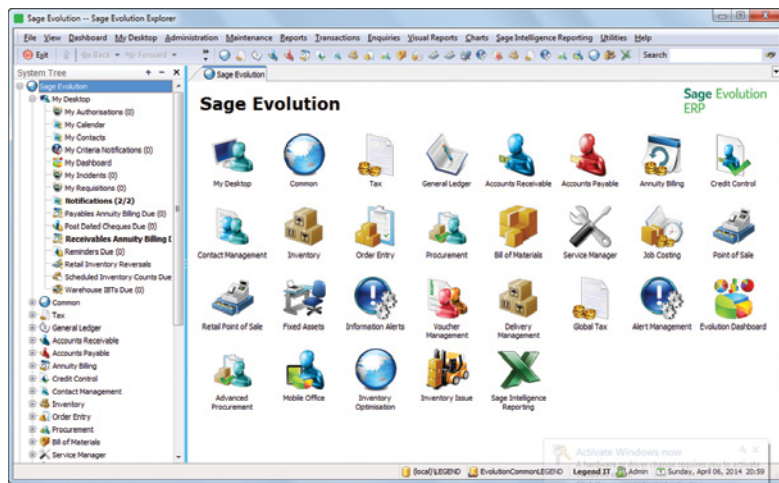


by Sage Pastel

Version 7

Sage Evolution Version 7 is here. It's time to get serious about greater flexibility, efficiency and control within your business. Our continuous investment in research and technology ensures that you are always kept up to date with the latest in ERP and business management software. Version 7 encompasses both the feedback received from you as a valued Sage Pastel customer as well as brand new features that will enhance your business processes making for a more efficient and productive working environment.

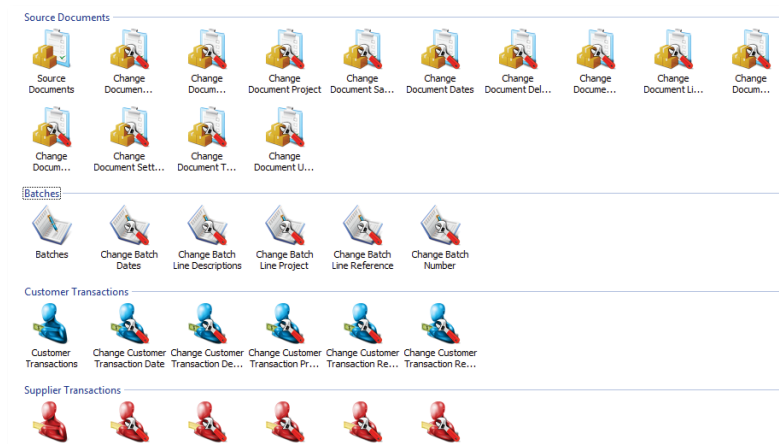
General



Iconographic

We've taken the opportunity to give our software a new look and feel by changing the icons to create a more user friendly interface.

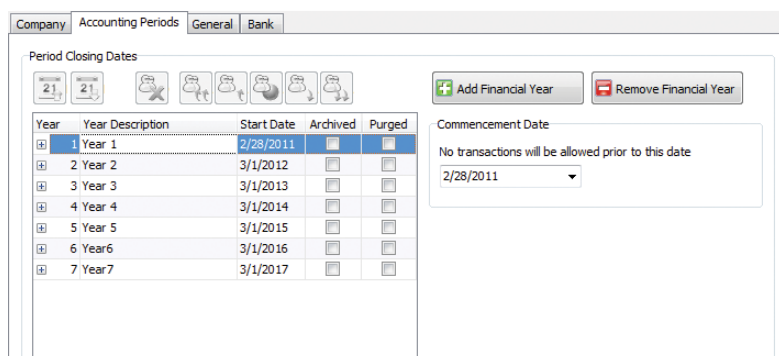
The icons were selected to represent the different modules more effectively and assist you in easily navigating your way around the software.



Utilities

Human errors sometimes occur. The Utilities section allows you to make cosmetic changes to transactional data, in the event where you might have mistakenly used the incorrect date, reference, project, description or delivery method amongst other selected data.

This takes the difficulty out of doing reversals and keeps your data clean. All changes are written to a log file for audit purposes.



Unlimited Financial Accounting Periods

We know and understand how important historical data is for a company; therefore we now allow you to create unlimited financial accounting periods. Previously we only stored data for 5 years but now you will be able to view historical data well into the past.

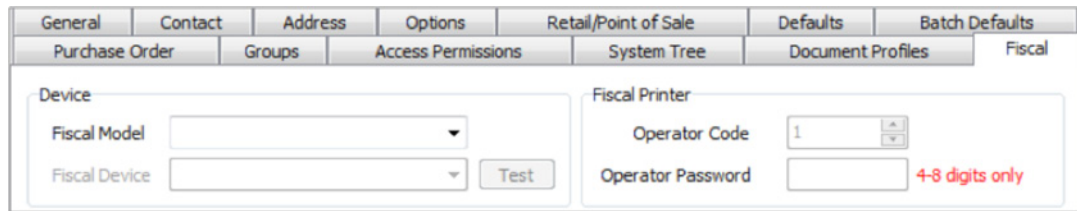
The benefit here is that you can now analyse historical data and make more informed decisions and forecast more accurately.

Biometric and RFID SignOn

Biometric and RFID Sign-on devices are now compatible with Sage Evolution. A simple setup process is required for a smooth integration, enabling secure access control at your Point of Sale stations.

Administration | Agent Administration | Agents *

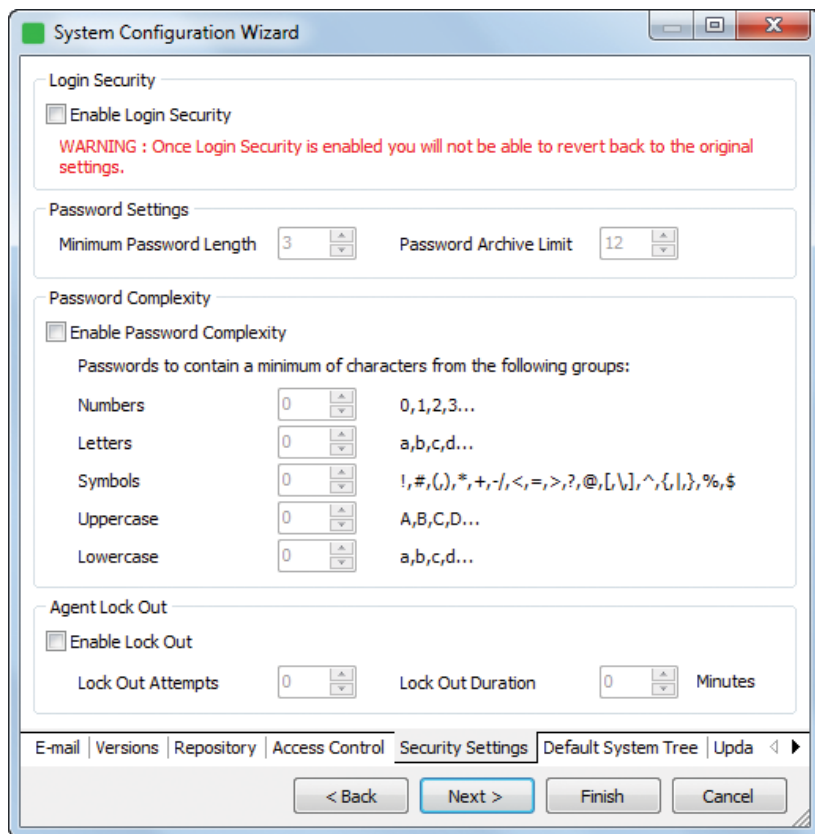
Added the ability to set up Fiscal Devices for different countries.



Specifically accommodating the ability to add a new Fiscal Device for Kenya and Rwanda, as well as the ability to send Tax Inclusive values to Fiscal Devices for Rwanda.

Importing of documents

Automate your industry specific invoices to be imported into Sage Evolution seamlessly and without breaking any of the business principles and rules around your accounting. Our document import uses templates for different file formats giving you flexibility, yet ease of use, when importing documents.



Password Complexity and Agent Lockout

As an added software control measurement, we have enhanced our login security by adding Password Complexity and Agent Lockout settings.

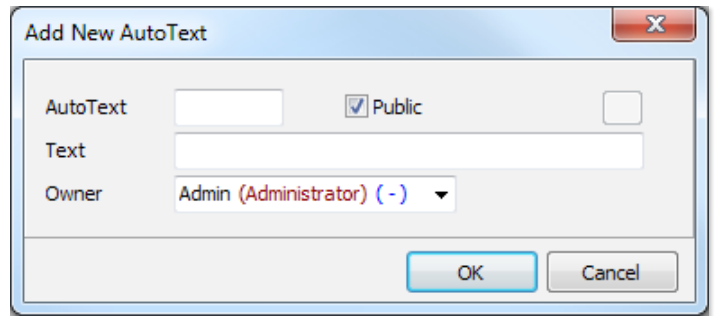
Password Complexity enables you to enforce specific password combinations which can be aligned to your business's IT protocols.

The Agent Lockout feature allows you to control users entering their passwords incorrectly by specifying lockout attempts and durations.

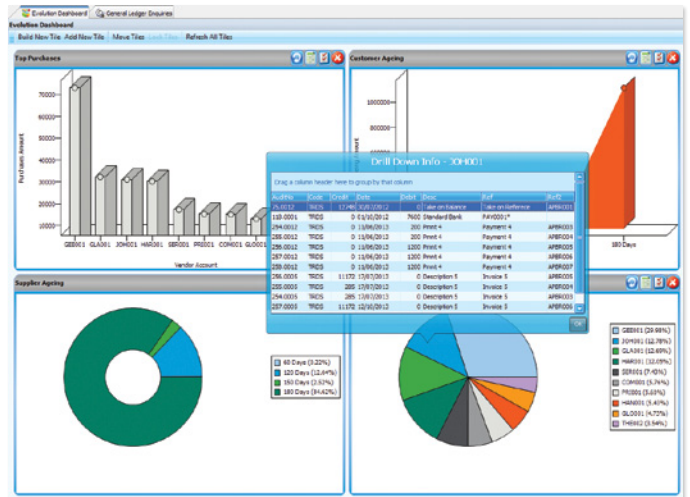
* This is a Version 7.10 specific feature

Auto Text

Become more efficient and save time when capturing customer and supplier data by adding auto text selections for transactions throughout Sage Evolution. These are used as shortcuts, commonly known as text expansion, to ensure quick and easy selection.

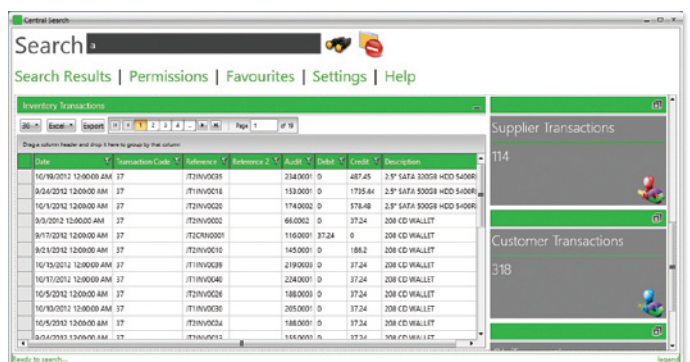
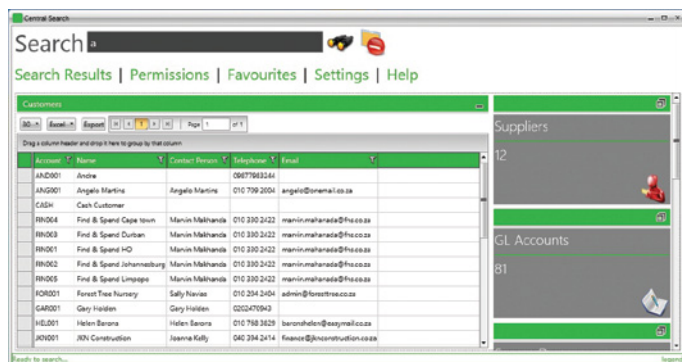


Freedom Service



KPI Dashboards

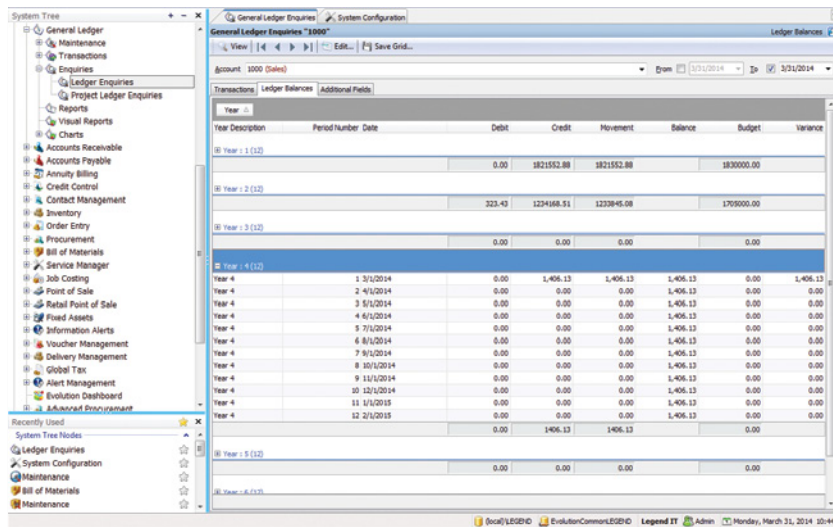
Our Executive Dashboard engages with your Sage Evolution data making it a powerful performance management tool within your business. It's fully customisable and allows you to create your own dashboards focussing on Key Performance Indicators creating snapshots of important business elements.



Central Search

Make use of our central search functionality to easily access information within your Sage Evolution software.

General Ledger

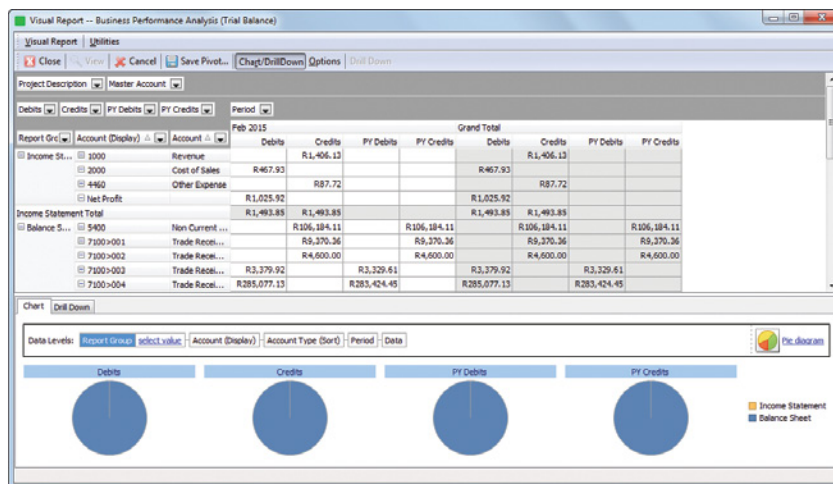


Automatic Allocations in Cashbook Batches

This time saving feature allows you to automate balance forward transaction allocations when processing cashbook batches in Sage Evolution.

View Ledger Balances per Financial Year

Previously you could not view ledger balances per financial year, but now due to the addition of unlimited financial periods, we have dedicated a Ledger Balances tab on the General Ledger Enquiry screen, allowing you to view specific account balances per financial year.



Visual Reports

This amazing new feature is a Pivot table within Sage Evolution, which allows you the freedom to mix and match information so that it displays exactly what you want to see.

You can even drill down to the source document of the transaction as well as save this Pivot in an Excel, HTML, TXT or XML format.

Different types of charts are available for visual analysis.

IFRS Alignment

We have aligned Sage Evolution to IFRS reporting requirements. General Ledger accounts now have the IFRS reporting categories and financial statements formatted to display accordingly.

General Ledger | Transactions | Auto Account Reconciliations *

This feature performs Inventory, Debtors and Supplier Reconciliations by comparing the sub ledger transactions to the respective control accounts. If the transaction lines match up, the system will automatically reconcile the transaction line and label it as reconciled.

Date	GL Account	Reference	Audit Number	TrCode	Debit	GL Debit	Debit Diff...	Credit	GL Credit	Credit Diff...	Reconcila...	Reconciled
01/06/2015	7100	RT065	0.114.0001	INV	389.03	389.03	0.00	0.00	0.00	0.00	0.00	Reconciled
05/06/2015	7100	RT066	0.114.0001	INV	1,255.38	1,255.38	0.00	0.00	0.00	0.00	0.00	Reconciled
05/06/2015	7100	RT067	0.115.0001	INV	1,255.38	1,255.38	0.00	0.00	0.00	0.00	0.00	Reconciled
08/06/2015	7100	RT068	0.116.0001	INV	116.85	116.85	0.00	0.00	0.00	0.00	0.00	Reconciled
18/06/2015	7100	RT069	0.120.0001	INV	116.85	116.85	0.00	0.00	0.00	0.00	0.00	Reconciled
					3,133.49	3,133.49	0.00	0.00	0.00	0.00		

If there is a problem with the particular transaction line, the system will label it as flagged. You can select to exclude transaction lines by unticking the box in the Reconciled column.

Date	GL Account	Reference	Audit No...	TrCode	Debit	GL Debit	Debit Diff...	Credit	GL Credit	Credit Diff...	Reconcila...	Reconciled
04/03/2014	7100	RT033	0.60.0001	INV	2,045.29	1,430.03	-615.26	0.00	0.00	0.00	0.00	Excluded
04/03/2014	7100	RT034	0.60.0001	INV	2,045.29	615.26	-1,430.03	0.00	0.00	0.00	0.00	Flagged
08/04/2014	7100	RT035	0.61.0001	INV	1,387.22	1,314.39	-72.83	0.00	0.00	0.00	0.00	Flagged
08/04/2014	7100	RT036	0.61.0001	INV	1,387.22	72.83	-1,314.39	0.00	0.00	0.00	0.00	Flagged
11/04/2014	7100	RT037	0.62.0001	INV	1,361.29	609.23	-752.06	0.00	0.00	0.00	0.00	Flagged
11/04/2014	7100	RT038	0.62.0001	INV	1,361.29	752.06	-609.23	0.00	0.00	0.00	0.00	Flagged
14/04/2014	7100	RT039	0.63.0001	INV	1,296.47	1,231.65	-64.82	0.00	0.00	0.00	0.00	Flagged
14/04/2014	7100	RT040	0.63.0001	INV	1,296.47	64.82	-1,231.65	0.00	0.00	0.00	0.00	Reconciled
14/04/2014	7100	CR00001	0.64.0001	CRN	0.00	0.00	0.00	1,296.47	1,231.65	-64.82	0.00	Reconciled
					67,824.75	41,293.09	-26,531.65	7,336.47	6,040.00	-1,296.47		

Accounts Receivable and Accounts Payable

Transaction Date	Account	Transaction Code	Reference	Description	Credit	On Hold
8/6/2012	GEE001	SINV	INV0082346	Purchase Order	R39,369.67	<input type="checkbox"/>
8/8/2012	SER001	SINV	INV002163	Purchase Order	R21,434.19	<input type="checkbox"/>
8/9/2012	COM001	SINV	INV0012321	Purchase Order	R1,344.20	<input type="checkbox"/>
8/9/2012	CAR001	SINV	INV002322	Freight from DBN - JHB	R627.00	<input type="checkbox"/>
8/13/2012	HAR001	SINV	54235124	Purchase Order	R23,217.18	<input type="checkbox"/>
8/13/2012	HAN001	SINV	INV78234	Handling & Dispatch	R2,221.00	<input type="checkbox"/>
8/20/2012	GEE001	SINV	III67234QW	Goods Received Voucher	R37,143.99	<input type="checkbox"/>
8/23/2012	WIR001	SC	JOB0001	WIFI SETUP & CONFIG	R1,500.00	<input type="checkbox"/>
8/24/2012	GEE001	SINV	25625	Purchase Order	R336.30	<input type="checkbox"/>
7/30/2012	CEL001	BF	Take on Reference	Take on Balance	R1,752.00	<input type="checkbox"/>
7/30/2012	COM001	BF	Take on Reference	Take on Balance	R5,456.00	<input type="checkbox"/>

Supplier Transactions – On Hold

Should you have any unresolved disputes with a particular supplier's transaction, this feature allows you to put supplier transactions on hold, withholding the payment until such time it is placed off hold.

This will filter through to your automatic payment and remittances whereby the scheduled payment will exclude the supplier transactions placed on hold.

Mail Merge

Send personalised customer documentation in HTML format using the Mail Merge feature from within Sage Evolution. Create personalised letters of demand to customers who have overdue terms or past their credit limit via email and keep track of this correspondence with Sage Evolution's built in CRM functionality.

* This is a Version 7.10 specific feature

Accounts Receivable | Transactions | Interest Charging *

The following table compares the screens from previous versions to Version 7.10:

Previous Versions

The screenshot shows the 'Accounts Receivable Interest Charging' dialog box. It features several sections: 'Customers' with dropdowns for From, To, Groups, and Foreign Currency; 'Calculation Options' with radio buttons for 'Calculate on Outstanding Balance' and 'Calculate on Daily Balance'; 'Transaction Details' with dropdowns for Trans Type and Dates & Period (Charge Date, Grace Period, Charge Period); 'Interest Rates' with radio buttons for 'Default Interest Rate of Customer', 'Annually', 'Monthly', and 'Daily'; 'Unallocated Payments' with radio buttons for 'Apply to Oldest', 'Ignore', and 'Skip Account'; and 'Compound Interest Option' with a checkbox for 'Charge Compound Interest' and a dropdown for 'Exclude Previous Transactions of Type'. The 'Process' and 'Cancel' buttons are at the bottom.

Version 7.10

The screenshot shows the 'Accounts Receivable Interest Charging' dialog box for Version 7.10. It is similar to the previous version but includes a new 'Increment of Reference Number' checkbox in the 'Transaction Details' section, which is highlighted with a green box. The 'Dates & Period' section now includes a 'Charge Date' dropdown set to '2015/03/11'. The 'Interest Rates' section has numerical input fields for 'Annually' (18.25), 'Monthly' (1.50), and 'Daily' (0.05). The 'Compound Interest Option' section has a 'Charge Interval' dropdown set to 'Date of Invoice'. The 'OK' and 'Cancel' buttons are at the bottom.

- An option to Increment Reference Numbers have been added.
- The ability to prevent interest charging for a customer that has already been charged interest has been added.
- Added a flag onto the POSTAR table to indicate an interest charge transaction.

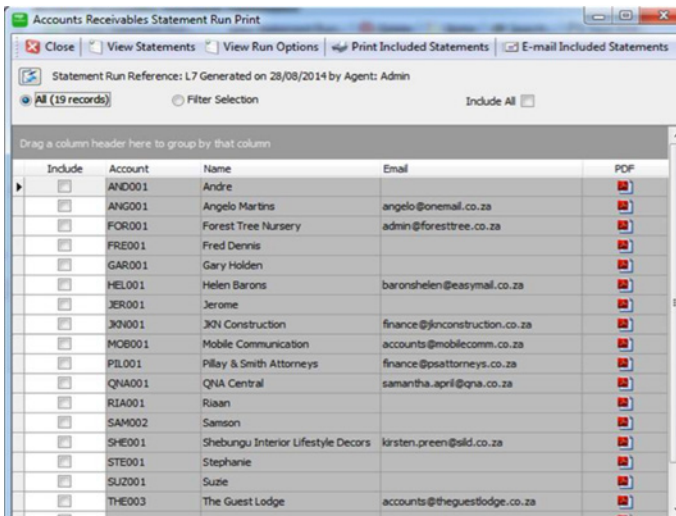
Accounts Receivable | Maintenance | Defaults *

A new Reports tab was added to specify your preferred numbering structures pertaining to your customer statement runs.

The ability to reprint statements as batches has also been added.

The screenshot shows the 'Accounts Receivable Defaults' dialog box with the 'Reports' tab selected. It features a 'Statements' section with a checked checkbox for 'Enable Statement Run and Statement Reprinting Process'. Below this is the 'Automatic Numbering' section with a checkbox, a 'Next Automatic Number' input field (value 1), a 'Pad to' input field (value 0) followed by 'characters', a 'Prefix' input field, and a 'Sample' input field (value 1). There is also a 'Unique Number' checkbox and a 'Force Statement Run Reference' checkbox at the bottom.

* This is a Version 7.10 specific feature



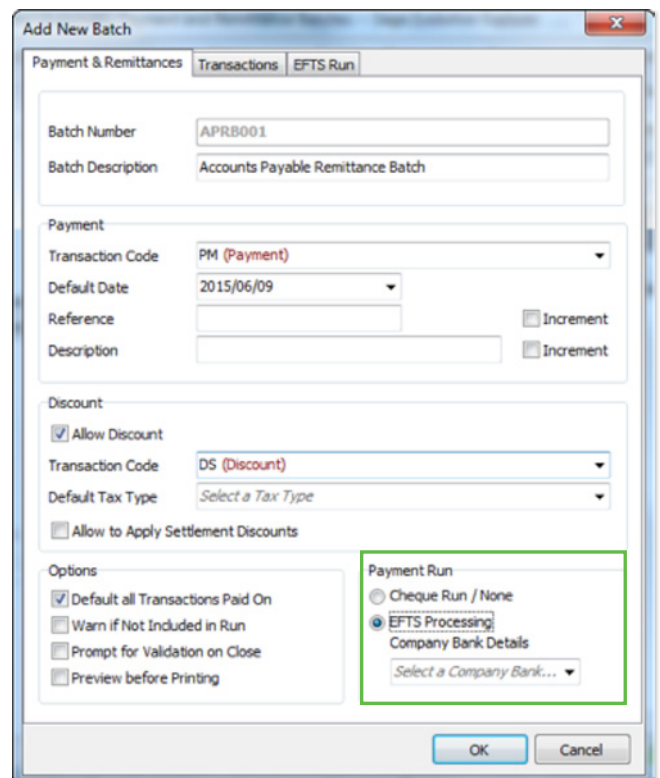
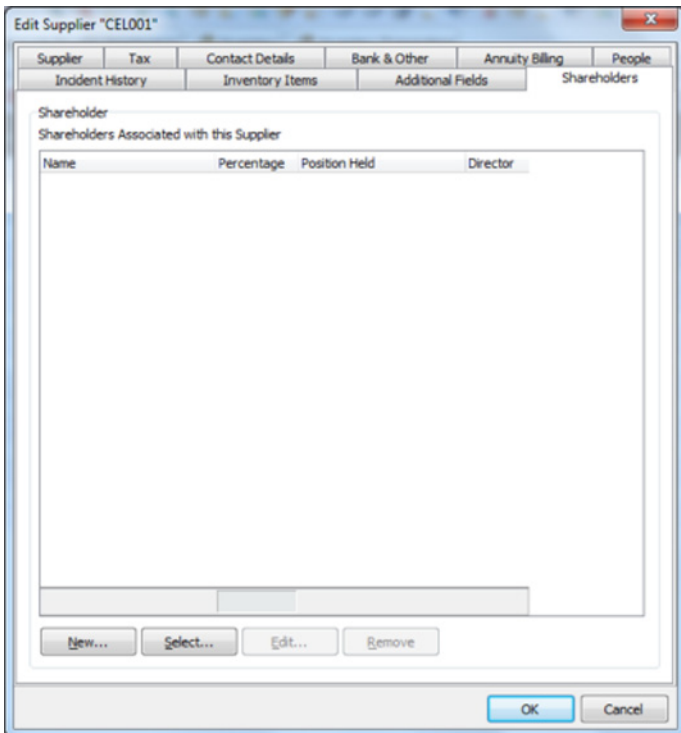
Accounts Receivable | Transactions | Statement Run *

This new feature allows you to manage your statements in batches as well as the ability to reprint or resend selected statements.

Accounts Payable | Maintenance | Suppliers

A Shareholders tab was added to accommodate the legislation where it states that all suppliers are required to submit their shareholder details with their application to your company.

This relates to the Advanced Procurement add-on module practices.



Accounts Payable | Transactions | Automatic Payment and Remittances *

- Sage Evolution allows multiple agents to access and process Automatic Payment and Remittances batches simultaneously.
- Create multiple Company Bank Accounts to accommodate supplier payments when creating Automatic Payment and Remittance batches when EFTS processing is activated.

* This is a Version 7.10 specific feature

Inventory

Document Profiles

To give you peace of mind and control about what type of documents reach your customers or suppliers by post or email, Document Profiles allow you to enforce specific invoice numbering and creates consistency by allocating specific printing and emailing document layouts per agent. Document layouts can also be selected from any inventory related document before printing it, which allows other agents to also make use of the layouts, when and if necessary.

The 'Add New Document Profile' dialog box contains the following fields and options:

- Document Profile:** Agents
- Code:** [Empty] Active
- Description:** [Empty]
- Document Type:** Invoice
- Document Sub Type:** Document
- Invoice Document Numbering:**
 - Use Defaults:
 - Automatic Numbering:
 - Next Automatic Number: 1 Pad to: 3 characters
 - Prefix: [Empty] Sample: 001
 - Unique Number:
- Transaction Code:** Select a Transaction Code
- Print Layout:** Select a Stationery Layout Prompt
- Print Foreign Layout:** Select a Stationery Layout Prompt
- Email Layout:** Select a Stationery Layout Prompt
- Email Foreign Layout:** Select a Stationery Layout Prompt
- Exclusive Processing:** Default **Tax Per Document:** Default

The 'Additional Charge Settings' dialog box shows settings for different document types:

Code	Description	Default	Force
0001	Delivery	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Code	Description	Default	Force
0001	Delivery	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Code	Description	Default	Force
EXS001	Excess	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Charges

Keep control of additional charges incurred like courier or surcharge levies by quickly adding them to an invoice. Sage Evolution allows you to update the correct general ledger expense accounts and can apply the charges based on a fixed value or percentage value.

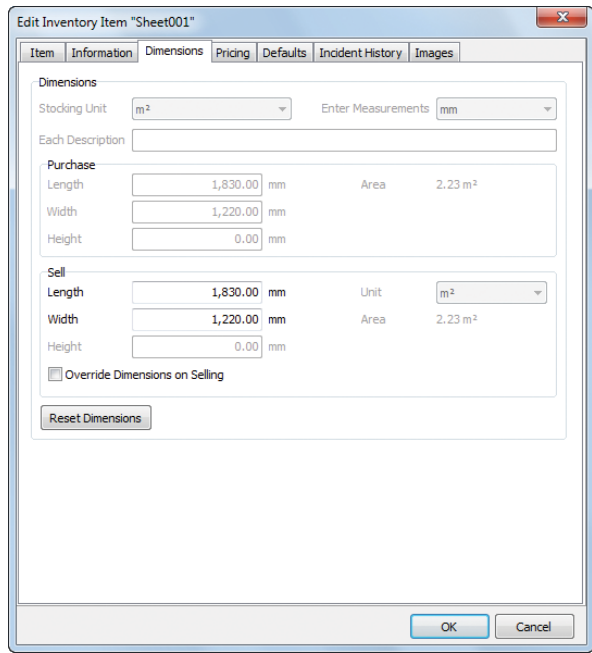
The 'Edit Agent Guest' dialog box shows the 'Agent Document Profiles' section with the following table:

Doc Type	Doc Sub Type	Code	Description	Active Profile
Invoice	Document	INV001	Invoice 1	<input checked="" type="checkbox"/>
Invoice	Document	INV002	Invoice 2	<input type="checkbox"/>

The 'Quick Price Enquiries' dialog box shows a table with columns: Line, Item Code, Item Description, Warehouse, Quantity, Units, Price Excl, Price Incl, Tax Type, Tax Rate, Disc %, Line Tax, Line Total Excl, Line Total Incl, Select, Available. A context menu is open over the table with options: Create Document (Quotation, Invoice), Price Lists, Save Grid (Ctrl+S), Customize Grid Columns..., Select All, Unselect All, and Reset Form Defaults.

Quick Price Enquiries

This feature allows for proactive processing by performing quick inventory price enquiries at any time. You are able to create quotes and invoices with a click of a button as well as toggle between pricelists.



Dimensions

The availability of Units of Measure Items have been a dynamic feature in Sage Evolution since its inception. However, after extensive research and customer interaction it had become clear that we had to take it to the next level, which translated into Dimension Items.

Dimension Items gives you the ability to stock items using specific dimensions such as m² and m³.

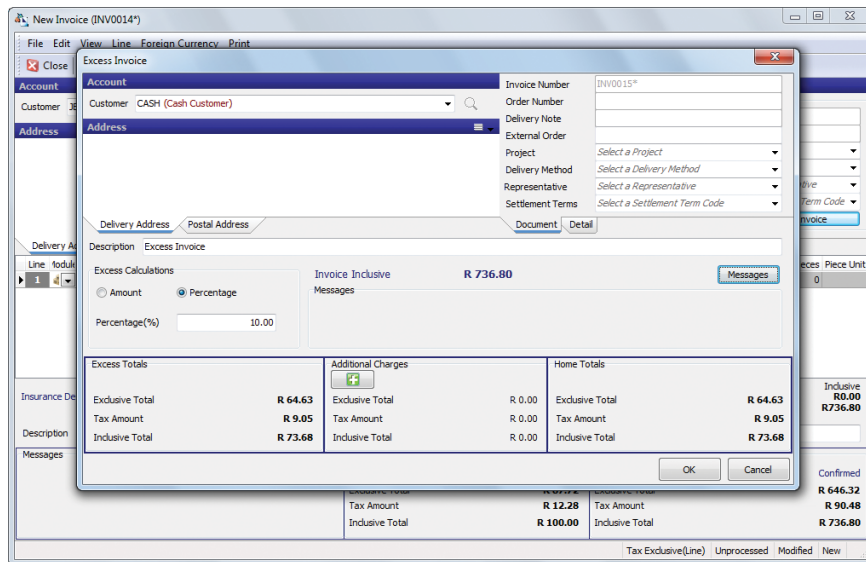
You can specify buying and selling dimensions depending on the type of item and it's perfect for environments where inconsistent measurements are sold based on client requirements.

Customer invoice document Gross Profit

View the Gross Profit % when you are processing a customer invoice on the fly.

Warehouse lookup on inventory enquiries

When performing specific inventory item enquiries, you are now able to invoke a warehouse lookup field enabling you to establish which warehouse an item belongs to.



Excess Invoicing

Mostly applicable to insurance claims, this feature allows for secondary customer processing.

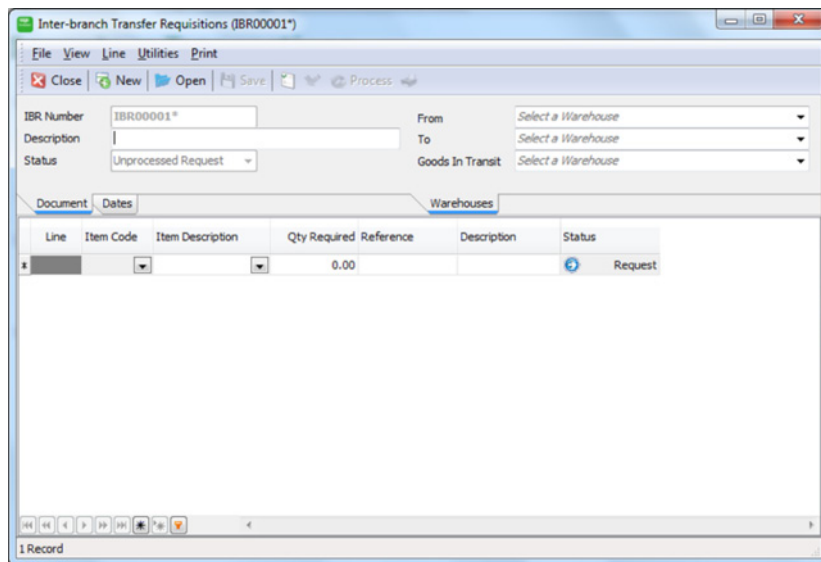
Depending on your setup, the system simultaneously generates two invoices which are linked to a common transaction.

Ideally used in businesses where the customer is invoiced for the excess amount and the insurance company for the full value of the item.

Three Stage Invoicing

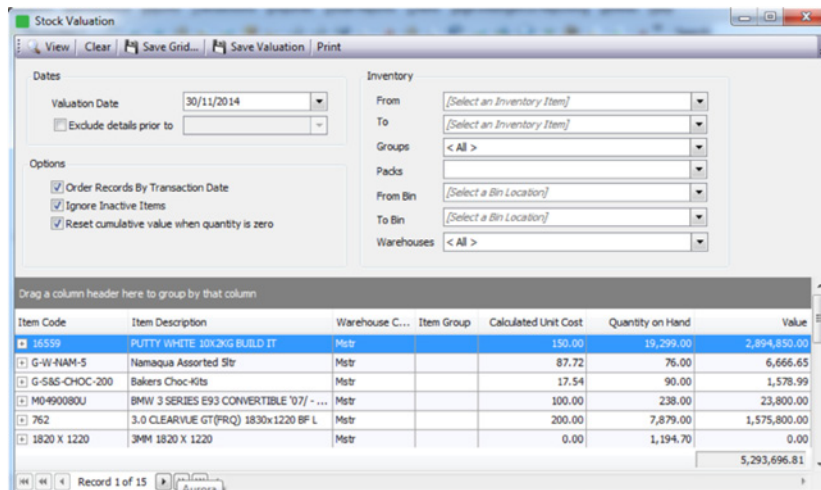
This might seem like unfamiliar territory, however, Sage Evolution has made it simple and easy. By enabling this, it allows you to perform invoicing in stages, by issuing stock first, in cases where customers only wanting a consolidated invoice at month end or invoicing a customer first, before delivery of goods have taken place. The best thing about this feature is that it makes use of a Delivery Accrual account giving you peace of mind that your Cost of Sales account will balance at the end of the day.

You can process Customer Goods Return Vouchers and Credit Notes based on the stage in which the stock was issued.



Inventory | Transactions | Warehouse Inter Branch Transfer Request *

In addition to issuing and receiving Inter Branch Transfers, the ability to request an Inter Branch Transfer has been added.



Inventory | Enquiries | Valuation by Date *

A new and improved valuation enquiry function has been added to Sage Evolution. It recalculates the value of inventory items based on the selected date range.

Bill of Materials

User defined fields on BOM headers and lines

We previously limited bill of material user defined fields to document header sections, but now you are able to create specific bill of material user defined fields for transaction lines.

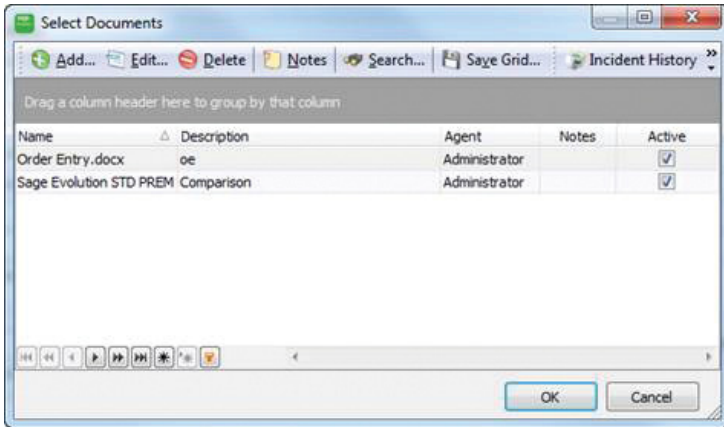
Import of Bill of Materials using DDS

To avoid recreating simple to complex bill of material recipes, we have alleviated possible frustrations by allowing you to import them using our dynamic Data Distribution Services utility.

* This is a Version 7.10 specific feature

Contact Management | Transactions | Incidents *

The ability to link multiple source documents to an incident has been added.



Branch Accounting

Global costs for online branch environments

Global costs are available in an online branch accounting environment allowing you to manage your costs more easily across different branches.

Bin location per branch

Managing stock and picking items per branch has just been made easier by having a bin location per branch.

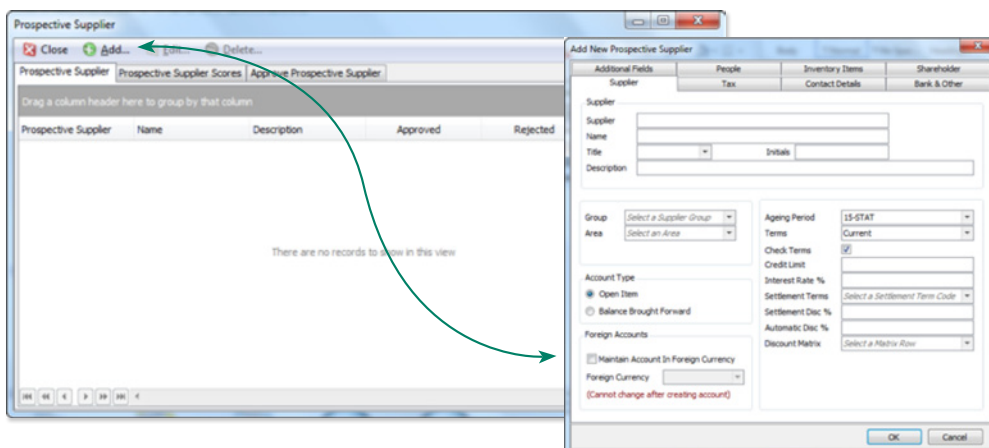
Group by branches when printing consolidated reports

When generating consolidated reports, it's always been hard to analyse the branch contributions. You are now able to group consolidated report information by branch.

Advanced Procurement add-on module *

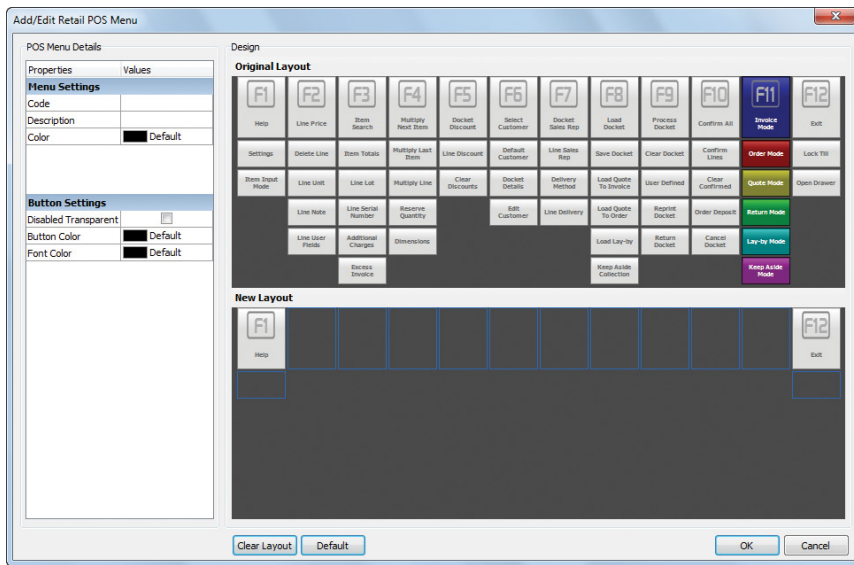
Advanced Procurement | Transactions | Prospective Supplier Scores

When you add a prospective supplier via the Advanced Procurement module, all the supplier fields are now available.



* This is a Version 7.10 specific feature

Retail Point of Sale

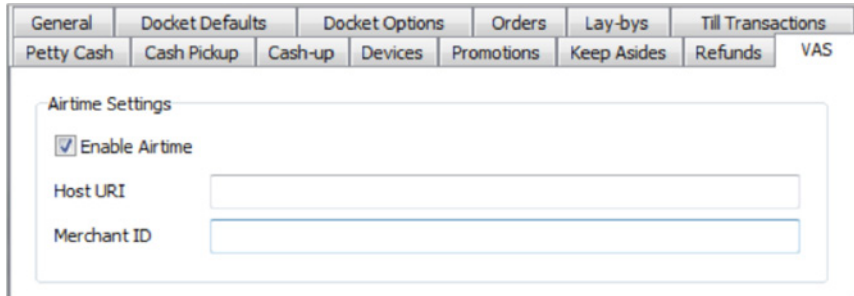


Customised Till Menu

This unique feature allows you to customise your function keys to align with your Retail Point of Sale processing requirements. This will speed up agent processing times, resulting in more effective and efficient till turnaround times, increased sales and lastly satisfied customers.

EFTPOS Integration

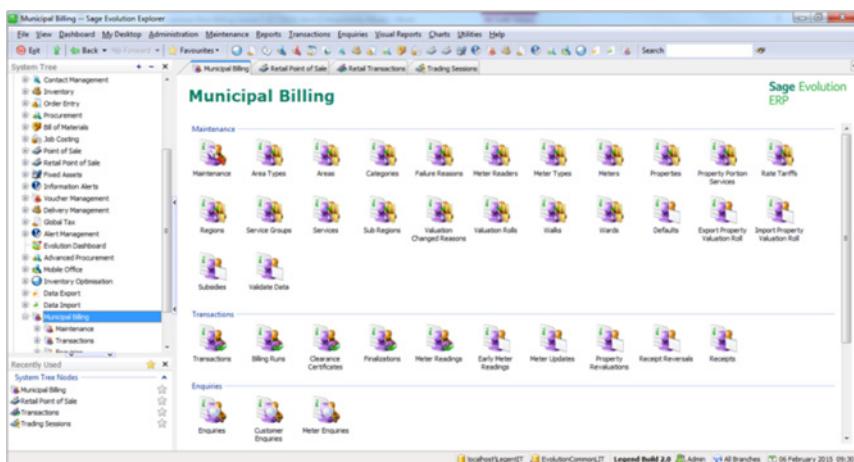
Different card payment devices are how compatible with Sage Evolution. A simple setup process is required for a smooth integration into Sage Evolution and the respective banks, transforming your Point of Sale stations into dynamic payment portals.



Retail Point of Sale | Maintenance | Defaults *

Set up Value Added Services (VAS) to enable airtime sales for different service providers.

Municipal Billing add-on module *



System Tree

Municipal Billing is now integrated into the Sage Evolution system tree.

* This is a Version 7.10 specific feature

Sage Inventory Advisor**

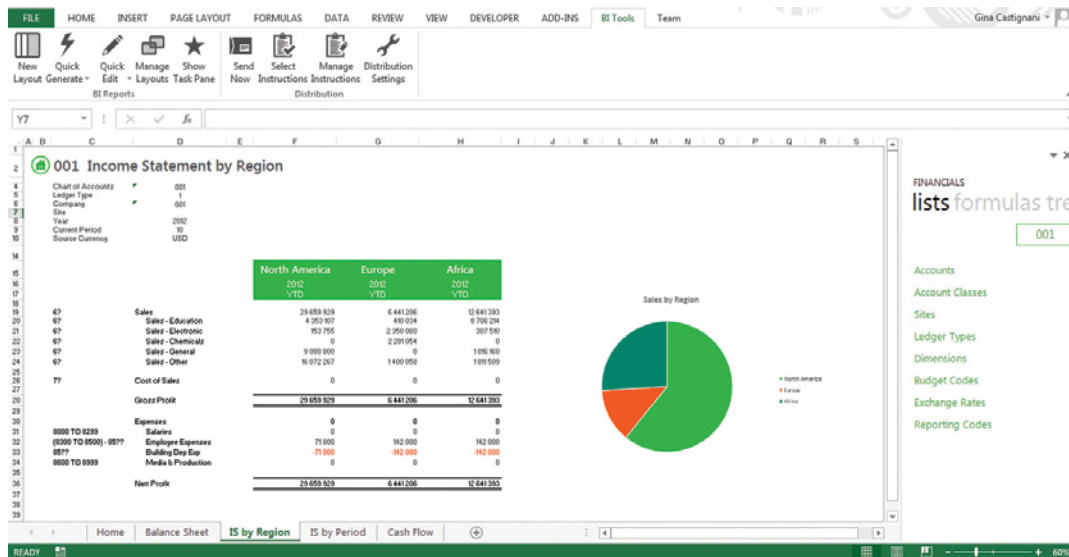


This easy-to-use web based interface assists you in managing your inventory replenishment processes.

Some key features include:

- Dashboard
 - Visibility to critical Inventory KPI's and financials
 - Stock holding, stock outs, potential stock outs
 - Excess stock and surplus orders.
- Inventory Forecasting
- Inventory Monitoring
 - Provides early warning of stock-outs
 - Potential stock-outs, or Surplus orders
- Ordering Schedule
- Supplier Performance
- Interactive Reports

Sage Evolution Intelligence Reporting (previously known as BIC)



More control over your financial reports

The Report Designer (previously known as the BIC Excel Genie) boasts a fresh new user interface, and has vast improvements in performance through its powerful In-Memory technology giving you a quick and responsive experience when designing reports in the familiar interface of Microsoft Excel. The Report Designer gives you two methods of creating reports depending on your Excel knowledge, offering you maximum control and flexibility over your report layouts, and it provides you with predefined layouts that you can run without having to map or configure your accounts.

Intelligence Reporting is compatible with the 32 and 64-bit versions of Microsoft Excel® 2007, 2010, and 2013.

* This is a Version 7.10 specific feature

** Available as an add-on module for purchase

Notes:

A series of horizontal dotted lines for writing notes.

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