

At Sage Evolution we understand that managing your supply chain while keeping up with statutory prescripts can be challenging. We'd like to streamline your procurement processes while keeping you in check with the law, at all times. Our Advanced Procurement module makes managing your suppliers a breeze by automating your procurement processes. It also keeps you in the Auditor-General's good books with approvals, budget validations and authorisations at all levels of the procurement cycle.

#### Key Features and Benefits

### Fulfil all of your supply chain requirements

- Manage your requisition and tender cycles by using workflows
  - Create requisitions with multiple levels of approval
  - Request for Quotations (RFQ's) from linked suppliers
  - Import supplier quotes
  - Attach and view documents
  - Compare and evaluate quotes and suppliers per automated criteria, including the Preferential Procurement Points system
  - Automatically calculates supplier scores
  - Multiple levels for RFQ and PO approval
- Manage your prospective and preferred suppliers
  - Categorise prospective suppliers by commodities and link to sectors
  - Set specific qualifying criteria for prospective suppliers
  - Rotation of preferred suppliers
- Increased levels of expenditure management
  - · Validate budget against already committed purchase orders, as well as actual expenditure
  - Cost centres are linked to agents and general ledger accounts
  - Agent permissions on cost centres and commodity sectors substantially reduces risk of wrong allocations and budget virement, allowing for focussed buying
  - Reason codes for authorised deviations mitigates the risk of unauthorised and irregular expenditure
- Comply with BBBEE Procurement Prescripts as per PPPFA regulations
- Notifications are sent to agents via e-mail
- The Advanced Procurement notification centre:-
  - Allow agents to view and action their outstanding requisitions
  - Allow managers to re-assign requisitions to another agent

## Advanced Procurement Web Module

# Approval and validation of requisitions and quotations on-the-go

- Makes use of your web browser as user interface, and connects to your Sage Evolution database through the Evolution Freedom service
- Requesters can create new requisitions remotely
- Management are allowed to approve requisitions and quotations outside of the office through remote logon
- Improved levels of productivity and efficiency



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